

Fences Checklist

1. Completed Application Form.
2. A copy of the Certificate of Title.
3. **Original** of Owner/Builders Certificate of Consent from the Building Practitioners Board is value of works is greater than \$12,000.00
4. Three (3) copies of fully dimensioned drawings at 1:100 to show:
 - a) elevation and fence height;
 - b) section detail - showing footing size, nominate reinforcement sizes;
 - c) location of structural members.
5. Three (3) copies of an Allotment Plan at 1:500 to show:
 - a) boundaries and dimensions of the site;
 - b) any easements on the site or any adjoining properties (footing - angle of repose details if applicable);
 - c) the location of the site to the nearest street or corner
 - d) Setback distance from site boundary to fence.
6. Three (3) copies of specifications for the fence, or fully detailed notation on plans. (eg. Timber grade, sizes, steel member sizes, connection details, etc).
7. Three (3) copies of the soil report on relevant site (Brick fences).
8. If a building is over an easement, provide one (1) copy of consent for Building over an easement from the relevant council and other relevant authority. (refer item 3b). If applicable.
9. Town Planning permit and endorsed plans. If applicable.